

**CHARTER TOWNSHIP OF UNION  
2010 South Lincoln Road  
Mt. Pleasant, MI 48858**

**Notice to Bidders**

**2018 4 X 4 Heavy Duty Work/Service Truck**

The Charter Township of Union is accepting sealed bids for the purchase of one (1) 2018 4 X 4 Heavy Duty Work/Service Truck.

Bids will be accepted until June 20, 2018, at, 10:00 am., at which time they will be opened and read aloud at the Township Hall located at 2010 South Lincoln Road, Mt. Pleasant, MI 48858.

To view and download complete specifications, visit the Charter Township of Union website at [www.uniontownshipmi.com/utilities/rfp](http://www.uniontownshipmi.com/utilities/rfp)

Bids are solicited on a lump sum basis and no bid deposit or bond is required with this bid.

All bids are to be sealed and clearly marked "Bid for "2018 4 x 4 Heavy Duty Work/Service Truck".

The Charter Township of Union reserves the right to accept or reject any and all bids and to select the bid considered most advantageous to the Charter Township of Union.

## **Charter Township of Union**

### **2018 4 X 4 Heavy Duty Work/Service Truck** Instructions to Bidders

#### **1. Proposals**

Proposals must be made upon the forms provided, therefore, with the Bid amount both written and shown in figures, and all other data required submitted.

The Proposal, with all Proposal Documents, must be enclosed in a sealed envelope marked as specified in the Notice to Bidders for such Bid and clearly indicating the name and address of the Bidder and must be received by the Public Works Coordinator, Union Township Hall, 2010 S. Lincoln Road, Mt. Pleasant Michigan 48858, no later than the time and date specified in the Notice to Bidders. At such specified time, Proposals shall be publicly opened and read aloud.

#### **2. Basis of Proposals**

Proposals are solicited on the basis of unit price(s) and/or lump sum(s), as specified on the Proposal form.

The Charter Township of Union, (also referred to as "Owner"), reserves the right to accept any Bid, to reject any or all Bids, and to waive any irregularities in the Bids, and to select the Bid considered most advantageous to the Township.

#### **3. Comparison of Bids**

In comparing Bids, consideration shall be given to the time proposed for completion of the Contract, qualifications of Bidder, delivery time, price differentials, alternate Proposals for the alternate items listed in the Proposal (if applicable), and any other pertinent factors.

The Owner reserves the right to make an award to the Bidder whose Proposal is deemed to be in the best interest of the Owner.

#### **4. Time**

Time is of the essence in the performance of the Contract, and each Bidder, by submitting a Proposal, certifies his/her acceptance of the time allowed by the Contract for the delivery of the equipment.

#### **5. Indemnification**

The Contractor/Vendor shall save and hold harmless the Township and its employees from and against all claims, damages, losses, or expenses, including attorney's fees, arising out of or resulting from the performance of the work; provided that any such claim, damage, loss or expense is caused in whole or in part by any negligent or willful act of omission of the

Contractor, subcontractor, employee, or anyone under their direction. The Contractor shall at his/her own expense, defend any and all such actions and shall pay all attorney's fees, costs, and expenses pertaining thereto.

## **6. Interpretation of Documents**

If any Bidder is in doubt as to the true meaning of any part of the Plans, Specifications or any Contract Document, he/she may submit to the Owner a written request for an interpretation thereof. Any interpretation made in response to such query shall be made only by Addendum, duly issued, and a copy of such Addendum shall be posted on our website no later than five days prior to bid due date. The Owner shall not be responsible for any other explanation or interpretation of the Contract Documents.

## **7. Execution of Bid Proposal**

A Bid Proposal must be signed by the individual making it and who is duly authorized by the vendor to submit such proposal/bid on their behalf.

A Bid Proposal, which is signed by a partnership, shall be signed by all of the partners or by an Attorney-in-Fact. If signed by an Attorney-in-Fact, there should be attached to the Bid, a Power of Attorney evidencing authority to sign the Bid Proposal in the name of the partnership and such Power of Attorney shall be signed by all partners of the partnership.

A Bid Proposal, which is signed for a corporation should have the correct corporate name thereof and the signature of the President, or other authorized officer(s)/individual of the corporation, manually written below the corporate name and on the line indicating "By: \_\_\_\_\_."

## **8. Delivery**

The successful Bidder shall deliver equipment and/or materials as specified to the Charter Township of Union, within **120 days** of acceptance of bid to 4795 S Mission Road Mt. Pleasant, MI 48858, or as specified in the proposal. The proposal amount should include delivery F.O.B to Mt. Pleasant. All equipment, literature, manuals, warranty papers, and any other items listed in the specifications of the equipment or materials, must be delivered before payment in accordance with this contract.

**Charter Township of Union, Michigan**

**2018 4 X 4 Heavy Duty Work/Service Truck  
Proposal**

TO: Office of the Public Works Coordinator  
Charter Township of Union Hall  
2010 South Lincoln Road  
Mt. Pleasant, MI 48858

**BID DATE: June 20, 2018**  
**TIME: 10:00 a.m.**

In accordance with the specifications and other bid requirements heretofore provided, the undersigned agrees to provide the below listed bid items at the price(s) set forth below.

This is a firm bid and not subject to withdrawal or change for a period of sixty (90) days.

<b>QTY</b>	<b>BID ITEM</b>	<b>TOTAL</b>
1	<b>2018 4 X 4 Heavy Duty Work/Service Truck</b>	
	Per bid specifications	1 each \$ _____ <b>TOTAL \$</b> _____ (Figures)

\_\_\_\_\_  
(Written) \_\_\_\_\_ and \_\_\_\_\_/100 Dollars.

<b>BID ITEM</b>	<b>TOTAL</b>
<b>Trade in – 2009 Ford Super Duty with Snow Plow</b> per bid specifications	1 Each \$ _____ <b>TOTAL \$</b> _____ (figures)

\_\_\_\_\_  
(Written) \_\_\_\_\_ and \_\_\_\_\_/100 Dollars.

**Total (1 - 2018 4 X 4 Heavy Duty Work/Service Truck minus 2009 Ford Super Duty with snow plow)**

1 Each \$ \_\_\_\_\_  
**TOTAL \$** \_\_\_\_\_  
(figures)

\_\_\_\_\_  
(Written) \_\_\_\_\_ and \_\_\_\_\_/100 Dollars.

**Respectfully Submitted,**

COMPANY: \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS : \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_

PRINT OR TYPE NAME & TITLE \_\_\_\_\_

EMAIL \_\_\_\_\_

## Charter Township of Union, Michigan

### 2018 4 X 4 Heavy Duty Work/Service Truck, Boss Plow, and Service Body

#### Specifications

Bidders are required to complete the certification at the end of this section of the bid by signing in the provided space. This section verifies that the unit complies with the listed specifications. Explanations for non-compliance must be provided on a separate sheet. Failure to do so will deem the proposal incomplete and will not be considered. Written questions regarding these specifications may be directed to Kim Smith, Public Works Coordinator 2010 South Lincoln Road, Mt. Pleasant MI 48858 or via email to [ksmith@uniontownshipmi.com](mailto:ksmith@uniontownshipmi.com).

#### 2018 Truck Specifications:

Model Year: 2018

Class: ¾ heavy duty 4 x 4 work truck

Style: Regular Cab Work Truck with pickup box removed (service body to be installed)

Engine: V8/ 6 liter (minimum)

6 speed automatic with over drive, tow haul, and cruise control

3:73 gear ratio with anti spin differential

Snow Plow Prep Package

Tires: LT 265/70R 17" or 18" black wall on/off road tires with full spare

Towing: trailer tow package with trailer tow mirrors, built in brake controller, extra heavy duty battery and alternator, skid plates on transfer case and fuel tank, class v hitch for pintle or ball, tow hooks on front, and front mud flaps

Back up Alarm

Step Bars for Cab

Roof Clearance lights

Fuel Tank: minimum 30 gallon

Four Wheel Drive: Auto 4 x 4 hubs with electronic shift on the fly

Full cab airbags

Color: Red monotone clear coat

Provisions for cab roof mounted lamp/beacon

(2) 12 volt power points/110 volt AC Inverter

**Interior:** Steering wheel with tilt, two 12 Volt DC power outlets, air conditioning, AM/FM stereo – Bluetooth sync capability, wifi hot spot capability, full and complete gauges with all warnings – 40-20-40 split bench front seat – center armrest with work station, cloth seats and headliner, black/grey interior preferred, rubber floor covering, instrument panel mounted auxiliary switches

## **2018 Boss Snow Plow Specifications**

Manufacturer: Boss

Model: VXT (V Plow)

Width: 8 Foot 2 Inches

Blade Material: Poly

Added Option: Snow Plow Shoes

## **Service Body Specifications**

Service Body to be one of the following: Reading, Omaha, Palfinger, Knapheide

Color: Red Monotone (color must match color of truck)

Vertical Compartments front and rear with horizontal over wheel well on both street and curb side

Back rack mounted at front of service box for mounting strobe lights, no screen guard for back window

Two front compartments to contain mechanics drawers

LED lighting in all compartments

Master locking system for all compartments

Class V receiver hitch for pintel or ball

Bumper and cargo area to be sprayed with bed liner or equal non slip material

Grab handles and cable steps on back

LED lights for stop/tail/turn

Rock guards for service body/Aluminum tread plate trim kits

Cargo Tie Downs

Mechanics vise bracket

### **Trade-in Information**

2009 Ford Super Duty with snow plow

Approx 97,000 miles

Trade in vehicle can be viewed by calling 989-772-4600 ext. 224 Monday – Friday 8:30 a.m. – 4:00 p.m. to set up an appointment.

**No bidder may withdraw their bid within 90 days after the actual date of bid opening.**

**This section must be completed and returned with the bid proposal to verify that the unit proposed meets or exceeds the specifications listed above.**

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Specification Verification (name and title)

Date